

Guidelines for E-Poster Discussion Moderators

E-POSTER DISCUSSION MODERATORS

Please locate the E-Poster Areas in Cromdale Hall and the individual E-Poster screen allocated for the session you are leading. This information is available in the Mobile App and in the [interactive program](#) on the conference website. Please ask if you are in doubt.

The E-Poster Sessions take place in an open space, clustered around electronic poster screens.

Please arrive at the E-Poster stations 5 minutes before the start of the session to be prepared and locate your station. You will need to familiarize yourself with the operation of the E-Poster screen so that you can help each speaker find and project their E-Poster and show them how to use the pointing and zooming facilities that the screen is equipped with.

- **E-Poster Discussion** presenters will have **6 minutes** to present their E-Poster (3 minutes to present plus 3 minutes for QA).
- The hostess will ring the bell at the end of 4 minutes and then at 5 minutes, indicating the time to move on to the next presentation.

It is essential to keep the session on time. Please do not allow speakers to exceed their time and ensure each speaker can start on time. If there is time for questions, you should select each questioner and give them your microphone to use, ensuring that they do so, otherwise others will not hear the question. Please try to formulate at least one question for each speaker yourself and ask it if there are no others to

ensure each speaker (if they leave time) gets at least one question.