

Payments Cancellation Terms & Conditions

Applications for Sponsor and/or Exhibition must be made in writing with the Booking Form.

CONTRACTS & CONFIRMATION

SPONSORS

Once a Booking Form is received, a contract will be sent to you for signature with an accompanying invoice. This contract should be signed and returned with a 60% deposit payment. Upon receipt of the Booking Form the Organizer will reserve the items listed in it. Completion of the Booking Form by the Sponsor shall be considered as a commitment to purchase the items.

EXHIBITORS

Once a signed Booking Form is received, a confirmation of exhibition will be e-mailed to you with an accompanying invoice.

SUPPORT TERMS & CONDITIONS

Terms and Conditions ( [TERMS AND CONDITIONS.pdf](#)) of Sponsor will be included in the contract as well.

PAYMENT METHODS

TERMS OF PAYMENT

60% upon receipt of the Sponsorship agreement and first invoice

40% by 13 May, 2024

All payments must be received before the start date of the Conference. Should the Exhibitor fail to complete payments prior to the commencement of the Conference, the Organizer will be entitled to cancel the reservation while cancellation will be subject to cancellation fees as determined below. □

All bank charges are the responsibility of the payer.

VAT INFORMATION

All Sponsorship amounts are inclusive of VAT.

□ CANCELLATION / MODIFICATION POLICY

Cancellation or modification of support items must be made in writing to the Industry Liaison and Sales Department:

Sherwin Gentle – sgentle@kenes.com

The organizers shall retain:□

- 10% of the agreed package amount if the cancellation/modification is made before 17 March, 2024, inclusive.
- 50% of the agreed package amount if the cancellation/modification is made between 18 March, 2024 – 15 July, 2024 inclusive.
- 100% of the agreed package amount if the cancellation/modification is made from 15 July, 2024 on wards.

□ PAYMENT STRUCTURE

The IPVC23 Conference Secretariat is investigating the process and will follow-up on the payment structure once finalized.

Note that IPVS has designated Kenes to manage all its support/sponsorship funds for the 36th International Papillomavirus Conference & Basic Science, Clinical and Public Health Workshops.